

FILED FOR RECORD
IN MY OFFICE
AT 151 O'CLOCK P M

OCT 23 2017

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY Robtuck DEPUTY

MEETING OF COMMISSIONERS' COURT OF PANOLA COUNTY

TO WHOM IT MAY CONCERN

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 31ST DAY OF OCTOBER, 2017, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 1 30 O'CLOCK P M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

OPENING PRAYER

OPEN MEETING

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS**

PERSONNEL

- a. To record a change in assignment of employment for Calahan Malone from Detention Corporal to Patrol Deputy with the Panola County Sheriff's Department effective October 17, 2017 at the rate of \$20.86 per hour.
- b. To record a change in status of employment for Jacob Samford from Detention Officer to Detention Corporal with the Panola County Sheriff's Department effective October 17, 2017 at the rate of \$16.59 per hour.

- c To approve and record a change in Section 8 03 (Separation from Employment) of the Panola County Employee Handbook.
- d To record the employment of Maria Sabedra as a Communications Officer with the Panola County Sheriff's Department effective October 25, 2017 at the rate of \$14 99 per hour
- e To record the employment of Hannah Smith as a Communications Officer with the Panola County Sheriff's Department effective October 27, 2017 at the rate of \$14 99 per hour

ROAD & BRIDGE

- a To accept and record a donation of 1500 yards of dirt from Luminant for use by the Panola County Road and Bridge Department, Precinct #2 Pit
- b To approve and record a request by Crossfire, L.L.C to place a 6" line within the right-of-way of Panola County Road #456.
- c To approve and record a request by Brammer Engineering, Inc to place a 10" fresh water line within the right-of-way of Panola County Roads #455 and #465

MISCELLANEOUS

- a To approve and record Panola County Investment Report for 3rd Quarter Fiscal Year 2017
- b To approve and record 2017 Budget Amendment No 16
- c To discuss and act upon authorizing the County Auditor to advertise for sealed bids for "Panola County Towing " Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas Bids will be opened November 28, 2017 at a Regular Session of the Panola County Commissioners' Court scheduled for 1:30 o'clock p.m.
- d To approve changes in estimate amounts relating to the Agreement for Information Technology Products and Services effective September 1, 2016 between the County and Conduent Government Records Services, Inc. (formerly Government Records Services, Inc), Sales Order dated November 28, 2016 and Task Order dated June 26, 2017; and authorize the increased expenditures from the County Clerk Records Preservation Fund 2017 Budget, account #170-670-54031 and County Clerk's Archive Fund 2017 Budget, account #175-660-54061; and authorize a purchase order to be executed and submitted for the changes.
- e To discuss and act upon authorizing the County Auditor to advertise for Request for Proposals for Justice of the Peace Courts #1 and #2 Collection Services. Request for proposals will be available in the County Judge's Office, 110 S Sycamore, Room 216-A, Carthage, Texas Deadline for proposals will be Tuesday, November 28, 2017 at 1 30 p.m.

REQUESTS FOR CONFERENCE ATTENDANCE

- a To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s) Panola County Treasurer Joni Reed; Panola County Clerk Bobbie Davis, Panola County District Clerk Debra Johnson, PCSD Deputy Calahan Malone, PCSD Deputy Alan Smith, Panola County Judge LeeAnn Jones; PCSD Detention Corporal Joyce Wilder, PCSD Reserve Deputy William Magness.

- 5 To approve payment of current Panola County bills as prepared and submitted by the County Auditor

- 6 To approve payment of current Panola County payroll as prepared and submitted by the County Treasurer

- 7 To discuss and act upon approving an Agreement between Brookshire Bros. Pharmacy and Panola County for workplace flu immunizations

- 8 To discuss and act upon proclaiming November, 2017 as Home Care and Hospice Month in Panola County

- 9 To discuss and act upon declaring the following used/damaged office furniture as surplus property. seventeen (17) wooden and metal chairs; eight (8) desks, six (6) office tables, two (2) book shelves; and two (2) glass desk toppers.

- 10 To discuss and act upon authorizing the County Judge to advertise for sealed bids for used/damaged office furniture. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas Bids will be opened November 28, 2017 at a Regular Session of the Panola County Commissioners' Court scheduled for 1.30 o'clock p.m

- 11 To discuss and act upon declaring the following used electronic equipment as surplus property. ten (10) computer monitors; eighteen (18) computer towers, five (5) fax machines, fifteen (15) printers, two (2) staples paper shredder; one (1) Toshiba TV; one (1) scanner; twelve (12) keyboards; one (1) typewriter; one (1) mini fridge, miscellaneous wire/connectors; three (3) calculators; and two (2) surge protectors

12. To discuss and act upon authorizing the County Judge to advertise for sealed bids for used electronic equipment Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened November 28, 2017 at a Regular Session of the Panola County Commissioners' Court scheduled for 1:30 o'clock p.m.

13. To discuss and act upon approving an increase in salary to \$21.33 per hour for Charles Lennon, a Mechanic with the Panola County Road and Bridge Department, Precinct #2, effective November 6, 2017.

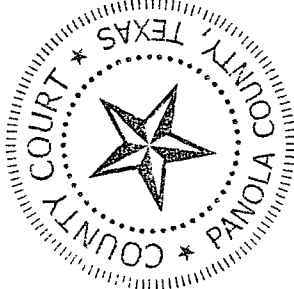
- 14 To discuss and act upon approving an increase in salary to \$17.91 per hour for James C Smith, a Operator with the Panola County Road and Bridge Department,

Precinct #4, effective November 13, 2017.

15. To cast the County's votes by Resolution for candidate(s) for the Panola County Appraisal District's Board of Directors for the 2018-2019 term.
16. To discuss and act upon adopting Resolution #2017-02 with regards to Indigent Defense Grant Program.
17. To discuss and act upon accepting a donation of three (3) picnic tables from Scott Reeves, Sunflower Mercantile to be located in Anderson Park
18. To discuss and act upon the purchase of a 2018 Dodge Ram Truck from Cowboy CDJR through HGAC to be used by Panola County Road & Bridge Department, Precinct #4, HGAC contract #VE11-15.

ADJOURNMENT

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 26TH DAY OF OCTOBER, 2017 AT 1:51 O'CLOCK P.M.

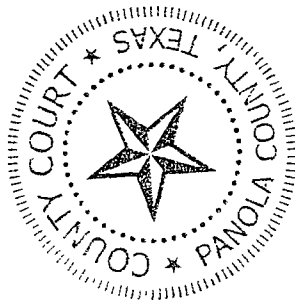


Bobbie Davis

BOBBIE DAVIS, COUNTY CLERK
PANOLA COUNTY, TEXAS

By Rakesh Chakraborty, Deputy

I, BOBBIE DAVIS, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 26TH DAY OF OCTOBER, 2017 AT 1:51 O'CLOCK P.M.



Bobbie Davis

BOBBIE DAVIS, COUNTY CLERK
PANOLA COUNTY, TEXAS

By Rakesh Chakraborty, Deputy